

Client Report: KEEWATIN PATRICIA DISTRICT SCHOOL BOARD

Client Details

Name	KEEWATIN PATRICIA DISTRICT SCHOOL BOARD
Xerox Number	
Community	KENORA
Address	240 Veterans Dr 4th Floor Kenora ONT P9N 3Y5
PO Box	
Phone	807-468-6401 EXT 3156
Email	Julie.Hodson@kpdsb.ca
Contact 1	Julie Hodson
Contact 2	Arlene Szesztopalow (arlene.szesztopalow@kpdsb.ca)
I.T. Vendor	
OECM	
Comments	

Products

Model	Serial	Install Date	Status	Lease holder	Contract Expires	Comments
No products found.						

Logbook Entries

Date	Type	Title	Due Date	Action
Sept. 9, 2025	ISSUES	REMOVAL #Y4X863504	Oct. 19, 2025	September 9th, 2025 - Confirmed this was not in the queue yet. Forwarded details to Dana to ask for help on where things stand. Received an email from Sheila asking us to ensure that a FINAL METER READING is taken on the machine so that billing/ invoices can be corrected for this serial number. Sheila Ficek, Accounts Payable Clerk

Date	Type	Title	Due Date	Action
				(807) 468-5571 Ext. 259 Asked Jordan if this is in the queue for removal. Beaver Brae Secondary School: Julie Hodson (807) 468-6401 ext 3156. "The NEW serial number Y4X863504 would have been written on a contract and listed the old one for removal." (1400 9th Street North, Kenora. It is in the staff room, 315E.) He asked the DA's Ilakiya + Durmiyaa for input.
Aug. 18, 2025	FLEET REPORT	ORDER #421746 SIOUX NORTH	Oct. 19, 2025	August 25th, 2025 - received confirmation that the client received the unit. Make sure this is added to the fleet report. August 18th, 2025 - Order #421746: SIOUX NORTH HIGH SCHOOL: Asked Kiran and Malith where things stand with the delivery of this unit.
Aug. 6, 2025	PROPOSAL	PRICE LIST	Oct. 19, 2025	Need to complete a price list for the customer. Work with Anne Marie on this project. Waiting for comments to come from the customer.
Aug. 5, 2025	FLEET REPORT	FLEET REVIEW	Oct. 19, 2025	August 25th, 2025 - Received a link to access their equipment list. Cross-reference this with my report, and then provide an update on where things stand. Received an email from Arlene asking if I received a link to their Google Sheets with the fleet report - I told her no... Completed and sent to the client for review. Included Anne-Marie. Schedule a Zoom call to work with the client next.
Aug. 5, 2025	CONTRACT	OECM V CONTRACT	Oct. 15, 2025	OECM V CONTRACT - Anne Marie confirmed the client signed the OECM V contract.