

Client Report: THUNDER BAY CITY OF

Client Details

Name	THUNDER BAY CITY OF
Xerox Number	
Community	THUNDER BAY
Address	155 Front St 2nd Floor Thunder Bay ONT
PO Box	
Phone	807-625-2693
Email	
Contact 1	Brea.Johnson@thunderbay.ca
Contact 2	Brea Johnson
I.T. Vendor	
OECM	
Comments	

Products

Model	Serial	Install Date	Status	Lease holder	Contract Expires	Comments
No products found.						

Logbook Entries

Date	Type	Title	Due Date	Action
Nov. 17, 2025	SERVICE	LIST CLIENT ISSUES	None	November 17th, 2025 - sent a list of issues to Steve to resolve for SERVICE techs. Tasks recorded from the visits that Peter and Randy made.
Nov. 17, 2025	ISSUES	Supplies ISSUES	None	November 17th, 2025 - sent a list of supplies issues to Deborah for assistance.
Nov. 5, 2025	CONTRACT	OECM + NEW UNITS	Feb. 1, 2026	November 17th, 2025 - Allan is not interested in adding

Date	Type	Title	Due Date	Action
				equipment to the City contract. Need to make him happy with current contract first, then get him to sign OECM V. Talk to Krista and Tanya about how they presented the change over to customers from CPC only contracts. November 4th, 2025 - sent Allan an email summary of the current OECM IV agreement and the OECM V "next steps". Also sent an email to Julie letting her know that I would follow up by Friday if no word from Allan before then.
Nov. 5, 2025	FLEET REPORT	STICKERS + FLEET UPDATES	None	November 18th, 2025 - Peter updating the fleet report document as emails are exchanged. November 17th, 2025 - Peter and Randy visited with the rest of the City accounts last week. Requests for support sent to Service, Supplies and Other to resolve issues. Update Fleet report with Peter as details come in. November 6th, 2025 - sent an update to Paul Draper and Allan Hensel regarding our site visits, activities and asking if they want a copy of the fleet report. Peter will continue to update this next week with Randy. November 4th, 2025 - adding stickers to all devices in the City fleet. Send an update to Allan today about what we are doing and include the supporting staff in the email. Work on the laptop after Tammy is gone.
Aug. 1, 2025	PROPOSAL	PRINT SHOP XANTE	Dec. 6, 2025	November 18th, 2025 - sent an email asking for the 12-month costs/profits on signage performed to help evaluate the cost of a new machine in their shop. Committed to only selling one unit in Thunder Bay if they choose to go this route. November 17th, 2025 - met with the Print Shop staff and Phil last Thursday. Shaun provided information on the Xante - no quote yet. Follow up with them

