

Client Report: KENORA CATHOLIC DISTRICT SCHOOL BOARD

Client Details

Name	KENORA CATHOLIC DISTRICT SCHOOL BOARD
Xerox Number	
Community	KENORA
Address	1292 Heenan Place Kenora ONT P9N 2Y8
PO Box	
Phone	807-468-9851
Email	dryan@kcdsb.on.ca
Contact 1	Devin Ryan
Contact 2	
I.T. Vendor	
OECM	
Comments	

Products

Model	Serial	Install Date	Status	Lease holder	Contract Expires	Comments
No products found.						

Logbook Entries

Date	Type	Title	Due Date	Action
Aug. 12, 2025	CONTRACT	PAPERCUT RENEWAL 1 year	Oct. 15, 2025	August 25th, 2025 - received the signed contract and a purchase order from the customer. Asked Digvijay to add my signature to the contract and send a copy to me. Add all contact details to their Fleet report - get Tammy to "fine tune" the document. August 20th, 2025 - Digvijay sent the contract to the client for signatures to renew their Papercut contract. MAKE SURE THIS IS REVIEWED NEXT YEAR TO UPGRADE! August 12, 2025

Date	Type	Title	Due Date	Action
				- sent an email to Digvijay and included the clients (Devin and Tyler) to get pricing for their Papercut OEMC renewal in place ASAP.
Aug. 6, 2025	CONTRACT	OECM V CONTRACT	Oct. 15, 2025	August 12th, 2025 - asked Anne Marie if she's managing this with the OEMC Team since the last document had Core Business Solutions name on it. August 10th - Received the document/checklist from the client. Submitted to Anne Marie - waiting for the next steps to get that prepared for the customer to sign. Confirmed that it has been completed and we are waiting for the Superintendent to sign it. (Forwarded the checklist to the customer to be signed so they are on the new contract. Included Tyler and Devin.)
Aug. 6, 2025	PROPOSAL	FLEET REPORT	Oct. 19, 2025	Need to complete this with Doralee and get to the customer ASAP to manage their fleet and identify units to be upgraded.
Aug. 6, 2025	PROPOSAL	PRICE LIST	Oct. 19, 2025	August 12th, 2025 - sent a list of items that Anne Marie needs to add to the list for customers. Once the client has signed the OEMC V contract, complete the price list with Anne Marie for all models the client has in the board.
July 30, 2025	CONTRACT	EXPIRY DATES	Oct. 15, 2025	Need to know the expiry date on their current devices. Is this provided by the OEMC team?