

Client Report: NORTHWESTERN HEALTH UNIT

Client Details

Name	NORTHWESTERN HEALTH UNIT
Xerox Number	
Community	KENORA
Address	210 First St N Kenora ONT P9N 2K4
PO Box	
Phone	807-468-3147 EXT 301273
Email	
Contact 1	Lee Pitt
Contact 2	
I.T. Vendor	
OECM	
Comments	

Products

Model	Serial	Install Date	Status	Lease holder	Contract Expires	Comments
No products found.						

Logbook Entries

Date	Type	Title	Due Date	Action
Sept. 5, 2025	ISSUES	DLL REMOVALS	Oct. 19, 2025	September 9th, 2025 - we have the letter from Lee from June about the removal instructions of the old units. Deal with this when the contract is being prepared with Anne Marie. September 5th, 2025 - DLL removals to be managed carefully. Seven units to return. Told Lee to contact DLL to get the discharge fees/invoices and delivery address for where the devices need to go.
Sept. 5, 2025	CONTRACT	OECM V	Oct. 15, 2025	September 9th, 2025 - sent CHECKLIST to Lee for his input to have CSA created. Once

Date	Type	Title	Due Date	Action
				this is done, update the CAD document and the OECM chart from Anne Marie. September 5th, 2025 - sent an email to Anne Marie to see if the client has signed OECM V.
Sept. 5, 2025	CONTRACT	PAPERCUT (2029)	Oct. 15, 2025	September 9th, 2025 - received confirmation from Digvijay: Papercut CRN number is C-X9R5JS - expires 09/30/2029. Add this information to the customer fleet report and the SOFTWARE TRACKING page in the CAD document. September 5th, 2025 - sent an email to Digvijay asking for help with the Papercut details for this account. Need to add this to the Fleet report. Expires in 2029 (September).
Aug. 6, 2025	FLEET REPORT	FLEET REPORT	Oct. 19, 2025	September 9th, 2025 - sent the updated report that includes ESTABLISHMENT NUMBERS to Lee and Anne Marie. List of questions to Lee. Ball is in his court. September 5th, 2025 - updated the FLEET REPORT and sent to Lee and Anne Marie for additional notes and comments. We need to use this document for the transition of units. Also, use this to keep contact information and tracking for issues on a go-forward basis. Updated fleet report with Lee and provided recommendations for equipment to be upgraded. Follow up with him to choose the accessories needed for his order, on Friday.
July 29, 2025	CONTRACT	Fleet Contract	Oct. 15, 2025	September 9th, 2025 - can't start contract until we get details back from Lee. September 5th, 2025 - confirmed all details for the new orders with Lee. Updated the Fleet Report and sent to Anne Marie and Lee. Need Anne Marie to confirm the establishment numbers next before we can start working on the VQX workbook. Zoom meeting with Lee today. Discussed equipment upgrades. Waiting for him to answer questions. Then get OECM contract rental completed with Anne Marie.