

Client Report: FORT FRANCES TOWN OF

Client Details

Name	FORT FRANCES TOWN OF
Xerox Number	
Community	FORT FRANCES
Address	320 PORTAGE AVE FORT FRANCES, ON P9A 3P9
PO Box	
Phone	807-274-5323 Ext 1219
Email	jhughes@fortfrances.ca
Contact 1	Jeremy Hughes
Contact 2	
I.T. Vendor	
OECM	
Comments	

Products

Model	Serial	Install Date	Status	Lease holder	Contract Expires	Comments
C8230	ZRE675483	None			None	FORT FRANCES MUSEUM 259 SCOTT ST FORT FRANCES, ON P9A 1G8

Logbook Entries

Date	Type	Title	Due Date	Action
Aug. 12, 2025	CONTRACT	CPC Contract: 3 C415s	Oct. 20, 2025	October 8th, 2025 - confirmed that the three new numbers are in the system. Asked Dana to put these on the summary billing invoice for the client and included Jeremy in the note. August 20th, 2025 - Jeremy confirmed his signing authority staff was away on holiday. Connect again later in September if not received before then. August 12th, 2025 - sent the contract to

Date	Type	Title	Due Date	Action
				Jeremy for review and signature. Get this into the system ASAP.
Aug. 12, 2025	SERVICE	Damaged Unit / Museum	None	August 20th, 2025 - received confirmation today from Jeremy that the unit was fixed and all is good now. He was happy with the service. August 12th, 2025 - get a service call in the system for this customer ASAP and follow up with Steve and the techs to make sure it's done.